



KANE COUNTY MEDICAL SOCIETY

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COPYING FEES ADJUSTMENTS

Fee	Base	2019
Handling charge	\$20.00	\$28.44
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Code of Civil Procedure 735 ILCS 5/8-2001(d)

The person requesting copies of records shall reimburse the facility or healthcare practitioner for all reasonable expenses, including the costs of independent copy service companies, incurred in connection with such copying not to exceed a handling charge for processing the request, and the actual postage or shipping charge, if any, plus copy charges.

The facility or healthcare practitioner may, however, charge for the reasonable cost of all duplication of record material or information that cannot routinely be copied or duplicated on a standard commercial photocopy machine such as X ray films or pictures.

Records retrieved from scanning, digital imaging, electronic information or other digital format do not qualify as microfiche or microfilm retrieval for purposes of calculating charges.

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Records already maintained in an electronic or digital format shall be provided in an electronic format when so requested. If the records system does not allow for the creation or transmission of an electronic or digital record, then the facility or practitioner shall inform the requester in writing of the reason the records cannot be provided electronically.